



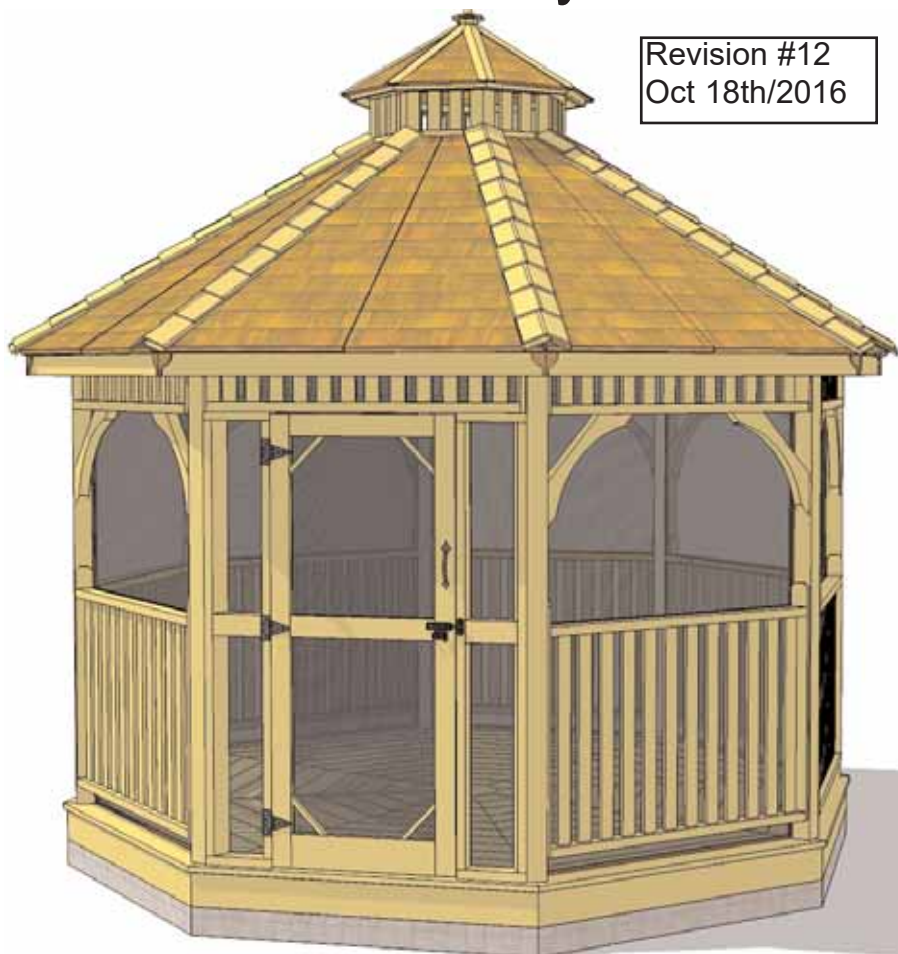
Screen Kit For Octagon Gazebo Assembly Manual

Revision #12
Oct 18th/2016

Thank you for purchasing
a Screen Kit for our Octagon Gazebo.
Please take the time
to identify all the parts prior
to assembly.

Please Note:

During the off season and any
severe storm warnings during the
regular season, we strongly
recommend Customers remove the
Screen Panels and Screen Door to
avoid any unnecessary damage to
your kit.



Safety Points and Other Considerations

Our products are built for use based on proper installation and normal residential use, on level ground. Please follow the instruction manual when building your Gazebo and retain the manual for future maintenance purposes.

Some of the safety and usage measures you may wish to consider include:

- snow load ratings vary by geographical location. If heavy or wet snowfall occurs, it is advisable to sweep the snow off the roof(s).
- if the product is elevated, any structural and building code requirements are solely the customer's responsibility, and should be abided by.
- in high or gusty wind conditions it is advisable to keep the structure securely grounded.
- have a regular maintenance plan to ensure screws, doors, windows and parts are tight.

Customer agrees to hold Outdoor Living Today Partnership and any Authorized Dealers free of any liability for improper installation, maintenance and repair.

In the event of a missing or broken piece, simply call the Outdoor Living Today Customer Support Line @ 1-888-658-1658 within 30 days of the delivery of your purchase. It is our commitment to you to courier replacement parts, free of charge, within 10 business days of this notification. Replacement parts will not be provided free of charge after the 30 day grace period.

**Thank you for purchasing a Screen Kit for our Octagon Gazebo
Please take the time to identify all the parts prior to assembly.**

Parts List:

10 ft Octagon Screen Kit

Framing Materials

- 8 - 84" Vertical "T" Moulding
- 7 - 42 5/8" Horizontal Mid "T" Moulding
- 9 - 42 5/8" Horizontal Top "L" Moulding
- 7 - 3/4" x 3/4" x 41 1/2" Bottom Floor Cleat
- 1 - 3 1/2" x 11 11/16" x 72 1/4" Narrow Wall
- 1 - 3 1/2" x 3 1/2" x 8 1/2" (long side) Narrow Wall Cross Rail
- 1 - 31 3/4" x 71 3/4" Screen Door
- 16 - 1/2" x 5 1/2" x 21 3/4" Soffits
- 2 - 3/4" x 2 1/4" x 31 7/8" Top / Bottom Threshold
- 2 - 3/4" x 2 1/4" x 70 3/4" Vertical Door Stop
- 1 - 1 1/2" x 3 1/2" x 3 3/4" x 72 1/4" Door Jamb

Screening Materials

- 1 - 8 1/2" x 71" Narrow Wall Screens
- 1 - 8 1/2" x 43 5/8" Upper Doorway Screen
- 7 - 41 3/4" x 43 5/8" Wide Upper Screens
- 7 - 38 5/8" x 43 5/8" Wide Lower Screens
- 1 - 35 3/4" Cupola Screen Cap
- 30 Lineal Ft. of Floor Landscaping Fabric

Hardware Package

- 3" Brown Screws
- 2" Brown Screws
- 1 1/4" Brown Screws
- 3/4" Brown Screws
- 1 1/2" Stainless Steel Nails
- 8 Screen Clips for 10ft & 16 Clips for 12ft Octagon
- 3 Door Hinges, Door Handle & Barrel Bolt
- 2" Screws - Black for Hinges
- 1" Screws - Black for Hinges, Door Handle and Bolt

Parts List:

12 ft Octagon Screen Kit

Framing Materials

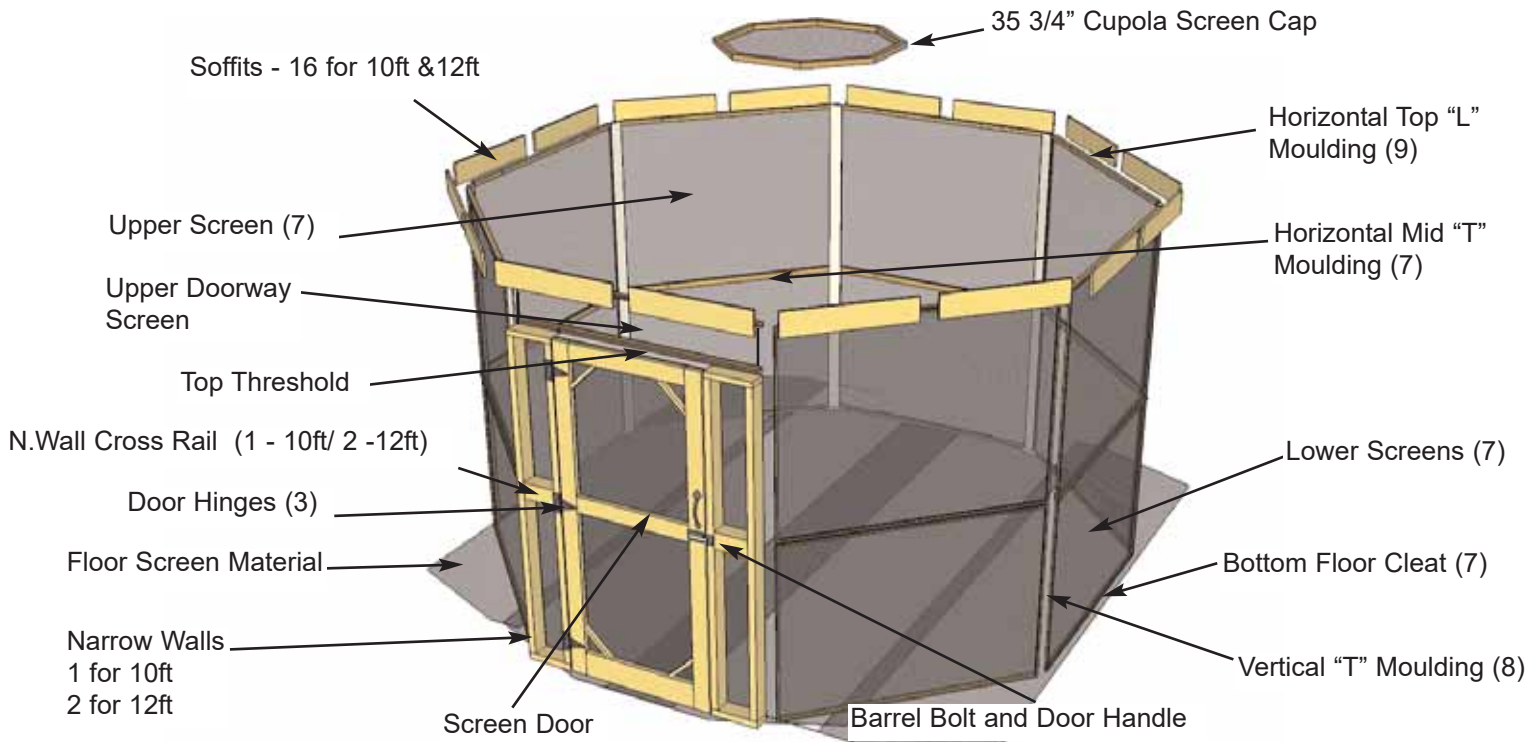
- 8 - 84" Vertical "T" Moulding
- 7 - 52 7/8" Horizontal Mid "T" Moulding
- 9 - 52 7/8" Horizontal Top "L" Moulding
- 7 - 3/4" x 3/4" x 51 1/2" Bottom Floor Cleat
- 2 - 3 1/2" x 11 11/16" x 72 1/4" Narrow Walls
- 2 - 3 1/2" x 3 1/2" x 8 1/2" (long side) Narrow Wall Cross Rail
- 1 - 31 3/4" x 71 3/4" Screen Door
- 16 - 1/2" x 5 1/2" x 25" Soffits
- 2 - 3/4" x 2 1/4" x 31 7/8" Top / Bottom Threshold
- 2 - 3/4" x 2 1/4" x 70 3/4" Vertical Door Stop

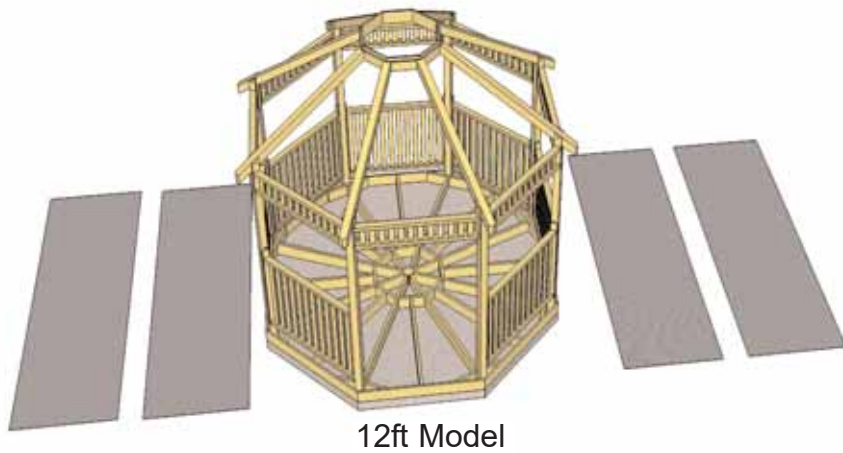
Screening Materials

- 2 - 8 1/2" x 71" Narrow Wall Screens
- 1 - 8 1/2" x 53 3/4" Upper Doorway Screen
- 7 - 41 3/4" x 53 3/4" Upper Screens
- 7 - 38 5/8" x 53 3/4" Lower Screens
- 1 - 35 3/4" Cupola Screen Cap
- 40 Lineal Ft. of Floor Landscaping Fabric

Tools Required:

- Work Gloves and Safety Glasses
- Screw Gun with square drive bit and drill bits
- Level
- 1 Large Ladder
- Hammer and Wood Clamps
- Utility Knife



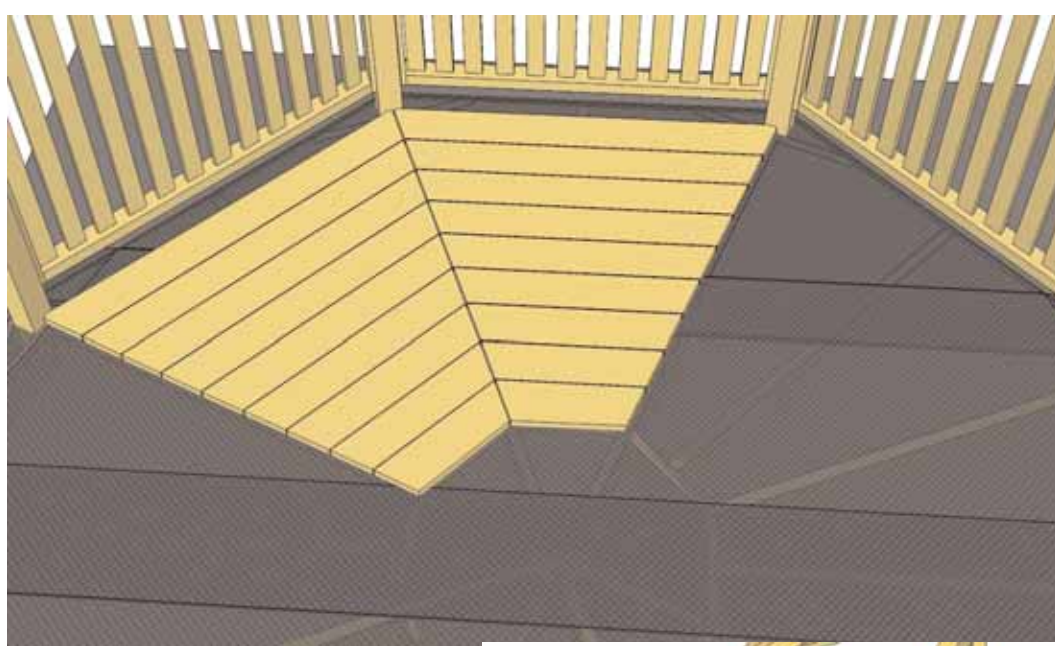


1. Lay out **Floor Landcaping Fabric** around your gazebo. You will need to cut 4 Strips 150" long for a 12ft Gazebo and 3 strips at 126" long for a 10ft Gazebo.

2. Loosely place the Strips inside the gazebo cutting with a utility knife to fit around posts. For Panelized Gazebo Kits, leave some slack in the fabric to accommodate Cedar Decking Panels. Secure Fabric to joists with 6-8 - 3/4" screws leaving enough slack to accomodate the decking pieces.



3. Lay first Panelized Deck Panel in place and attach as per Panelized Gazebo Instructions. If you have a Precut Kit, follow instructions from Part C on how to install Decking to complete.

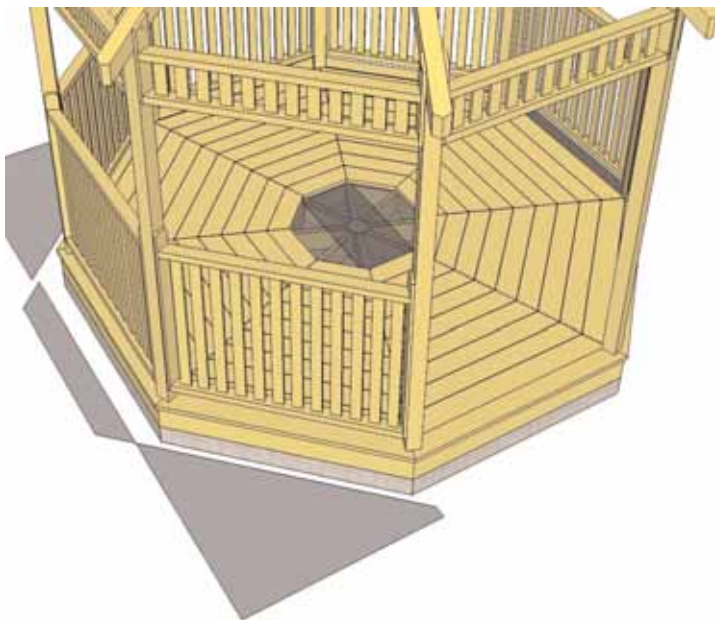
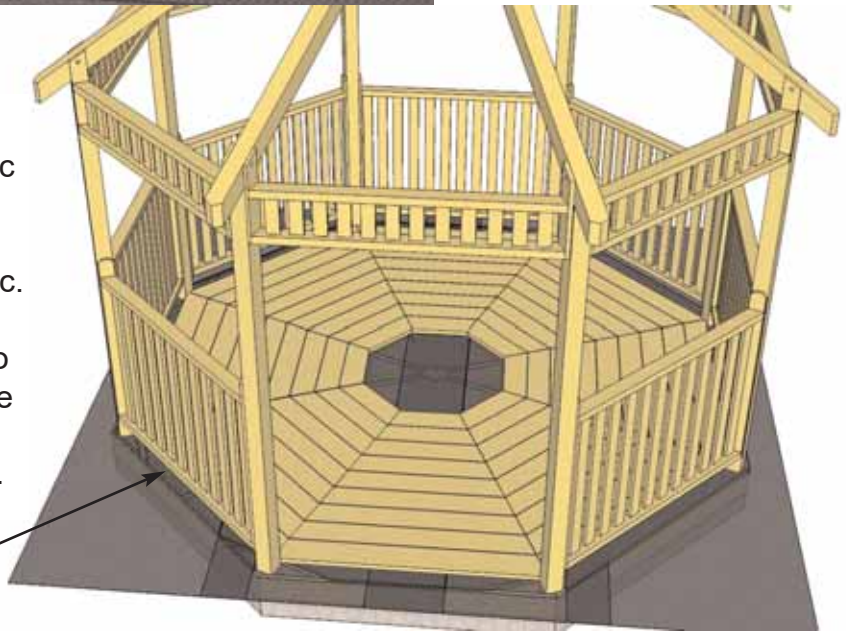


4. Continue to lay Cedar Deck Panels down on joists following Part D of Panelized Gazebo Assembly Instructions.

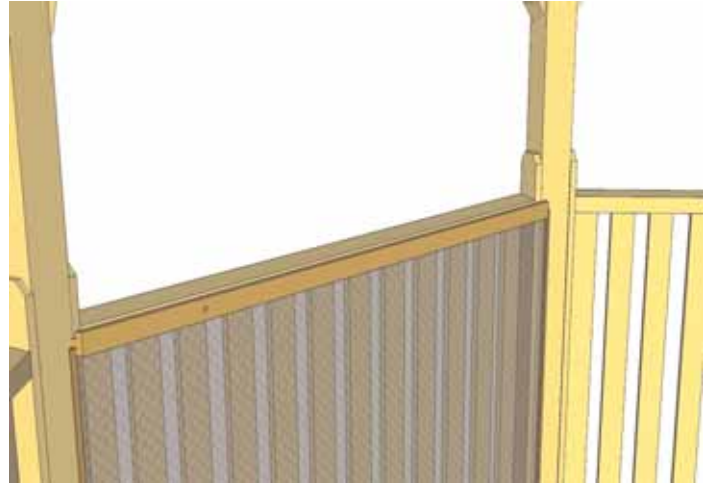
5. Continue adding Cedar Decking around the gazebo. Nail or Staple Fabric down to top edge of Rim Joist. When all outside perimeter pieces are installed, score the outside excess fabric. See illustration below.

Tip: Do not discard all, you may want to use some excess to screen Cupola Side Rails. (see Cupola Section of both Precut and Panelized Gazebo Manuals.)

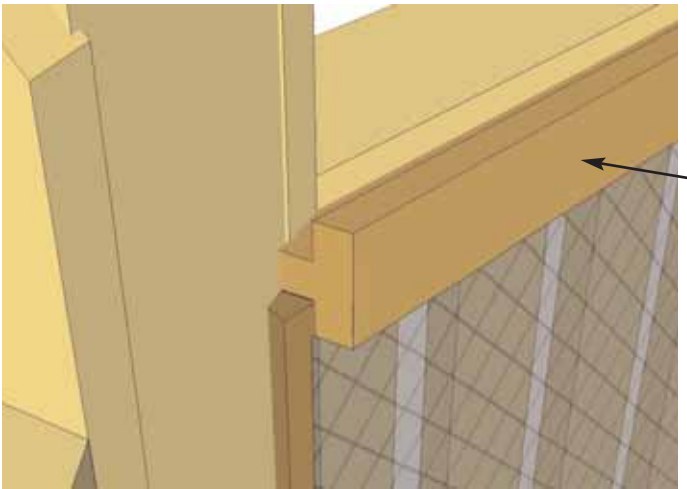
Nail or Staple
Fabric down to top
edge of Rim Joist.



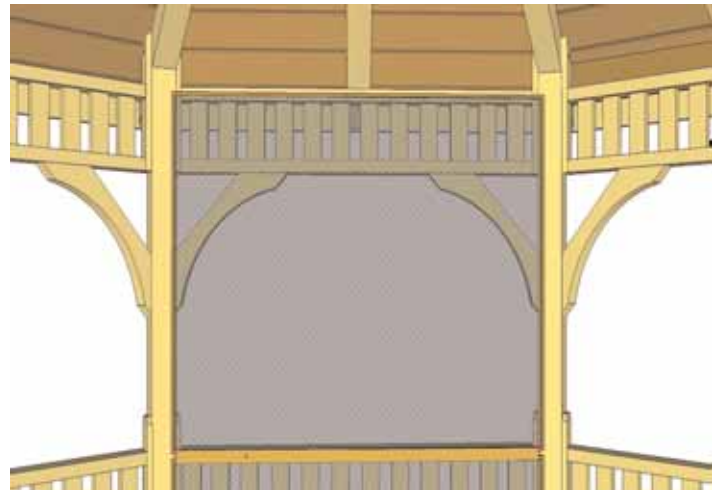
Completed Floor with Screening installed underneath.



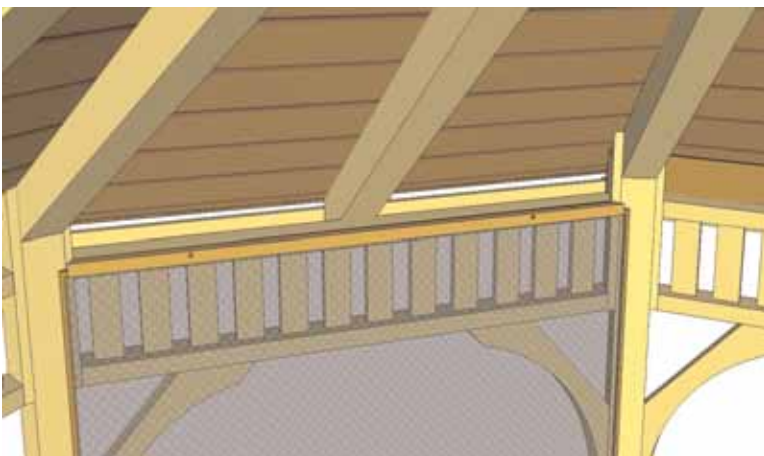
6. Locate a Lower Screen and Horizontal Mid “T” Moulding. See **Step 7** for Details of “T” Molding. Center Lower Screen on posts and position the Horizontal “T” Moulding on top of screen framing. “T” Moulding should sit evenly on Handrail. Important: Do not start at Doorway. See **Step 13** for instructions.



7. Attach “T” Moulding to Handrail with 3 - 3” screws into pre-drilled holes.



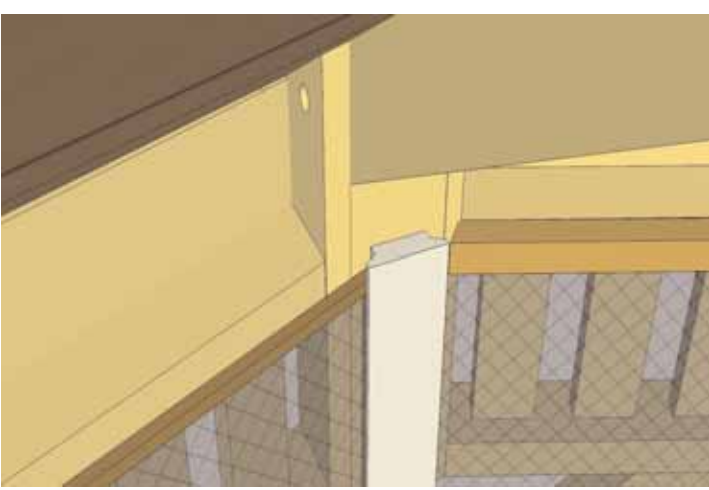
8. Locate an Upper Screen (Higher than Lower Screen) and place inside “T” Moulding slot.



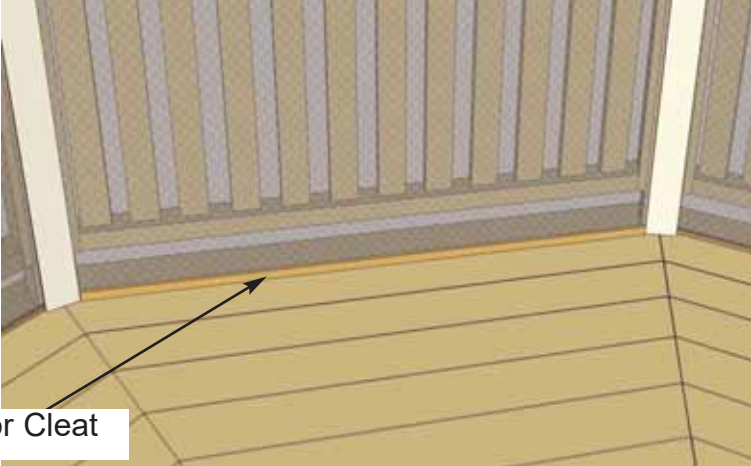
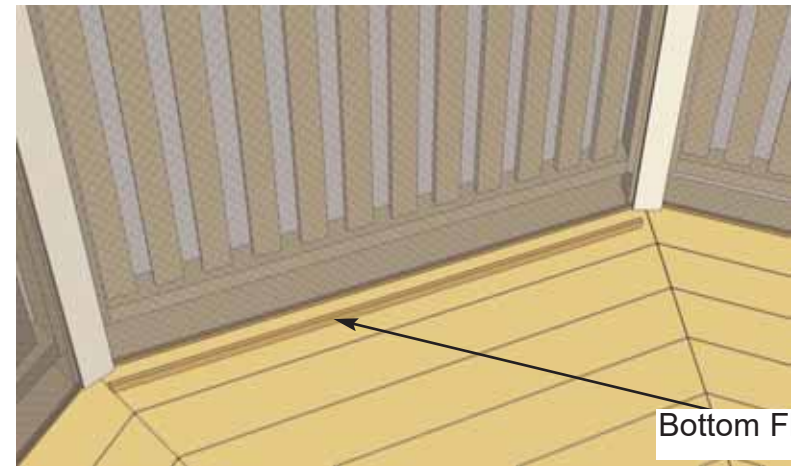
9. Position and attach a Horizontal Top “L” Moulding Piece to secure Upper Screen. Attach to Upper Railing with 3 - 3” screws in pre-drilled holes of Moulding.



10. Complete 2nd side as per **Steps 6-9.**



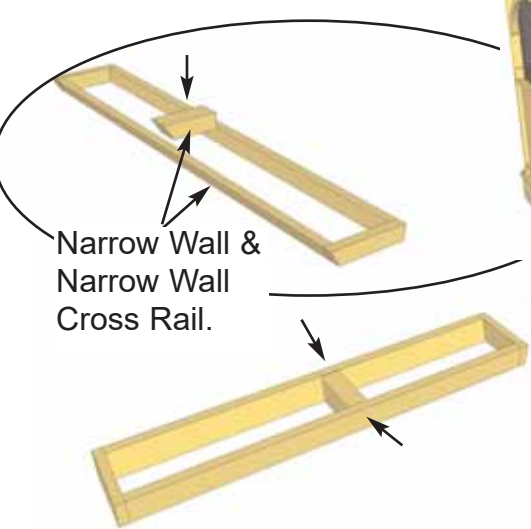
11. Attach Vertical "T" Moulding to Post where screens come together. Vertical "T" Moulding will hold screens in place. Attach "T" Moulding with 3 - 2" screws, (top, middle, bottom).



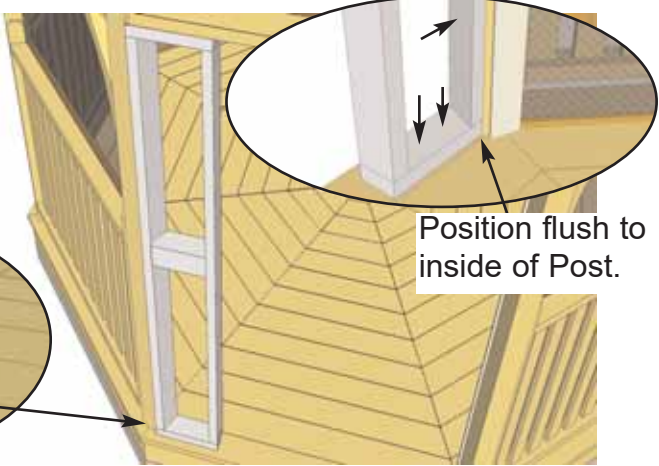
Bottom Floor Cleat

12. Attach Bottom Floor Cleat to Cedar Decking and tight against screen framing. Use 3 - 1 1/4" screws to secure. Pilot hole Cleat to avoid splitting of wood. Complete all remaining sides now except doorway.

Important - Remove Corner Brackets if installed in Doorway area.

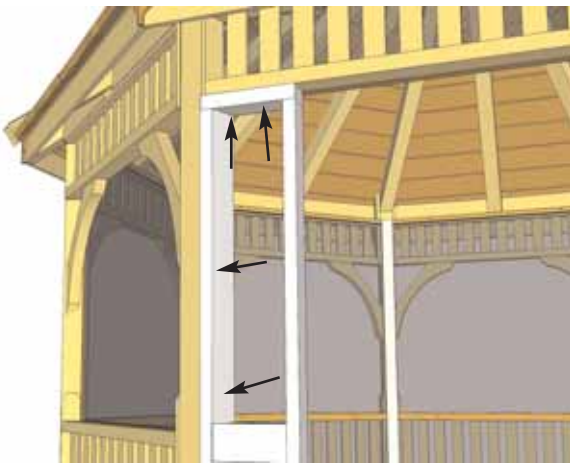


Narrow Wall & Narrow Wall Cross Rail.

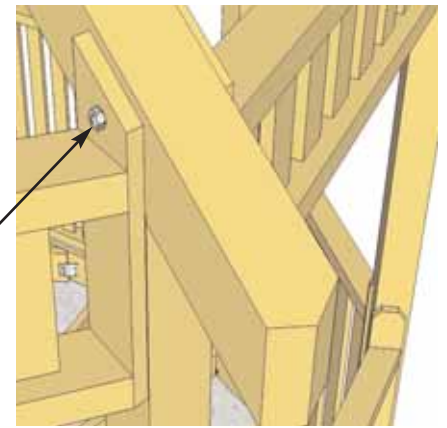


Position flush to inside of Post.

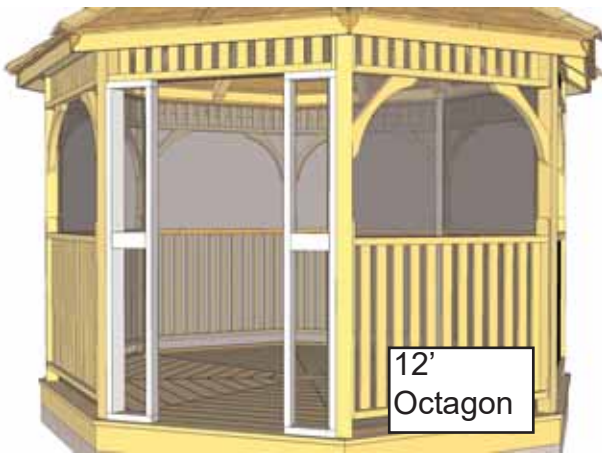
13. Locate Narrow Wall(s) and Narrow Wall Cross Rail. Stand Narrow Wall up and position Cross Rail parallel with Side Hand Rail. Mark and attach with 4 - 3" screws. At doorway, stand up and position with Post, Cedar Decking and Upper Railing.



Helpful Hint:
 May be required to
 adjust rafter/post
 Carriage Bolt
 connection to
 accomodate proper
 fit of Narrow Wall.

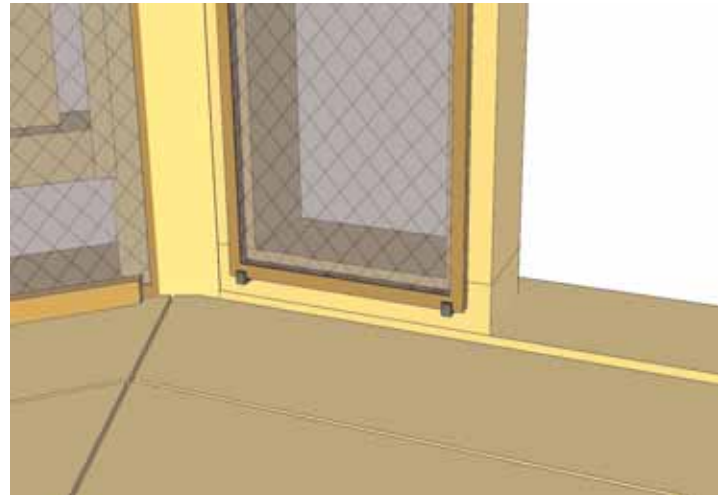
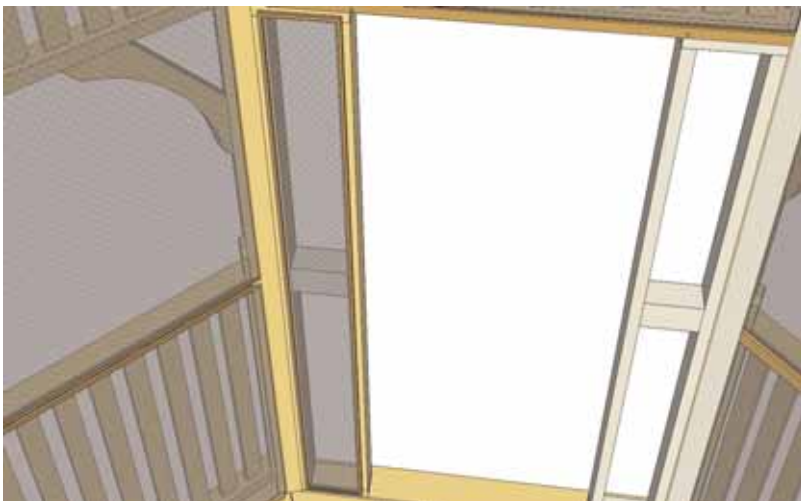
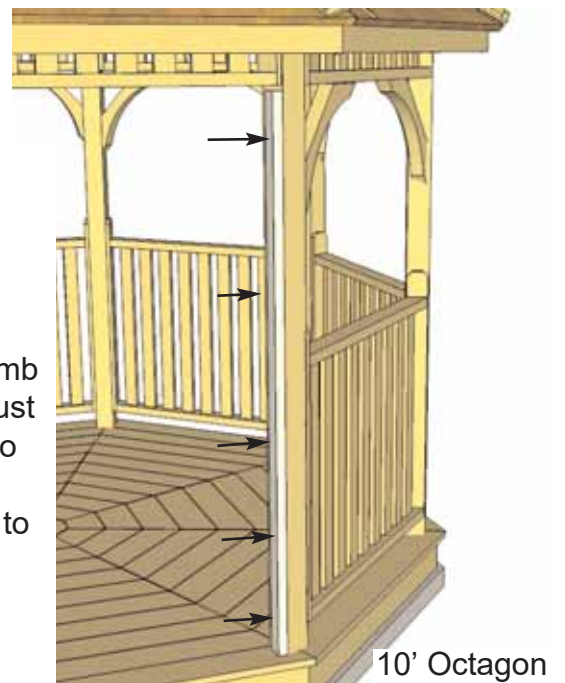


14. Align flush with bottom of Upper Railing and tight against inside of Post as shown in **Step 13**. Attach with 8 - 3" screws to secure. For 12' Octagon, install 2nd Narrow Wall to opposite side.

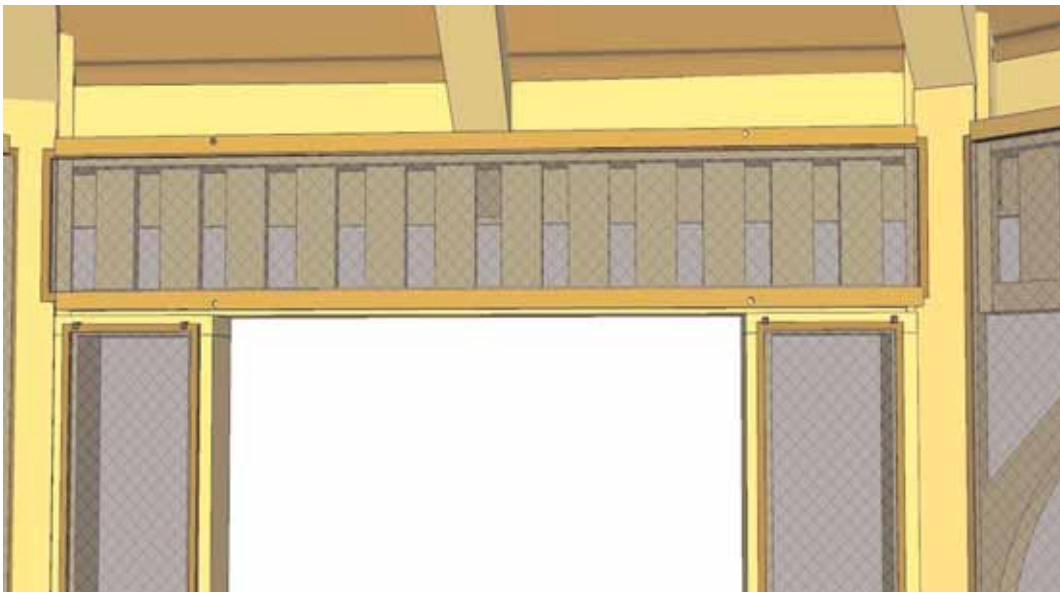


For 12' Octagon, install 2nd Narrow Wall to opposite side.

15. For 10ft Octagon, only 1 Narrow Wall is required. On the opposite side, an angle cut Door Jamb is included that must be installed flush to inside of Post. Use 5 - 3" screws to secure. See **Step 13** for illustration.



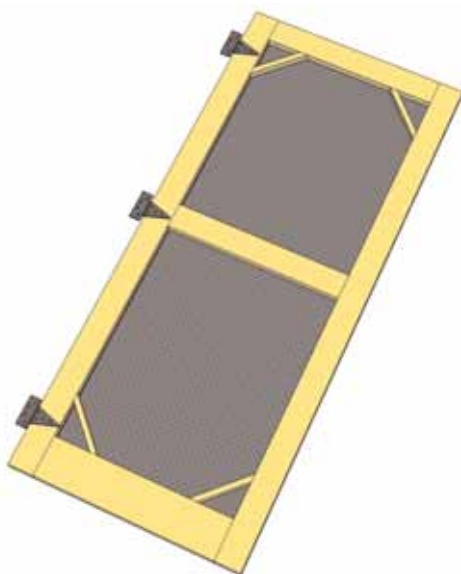
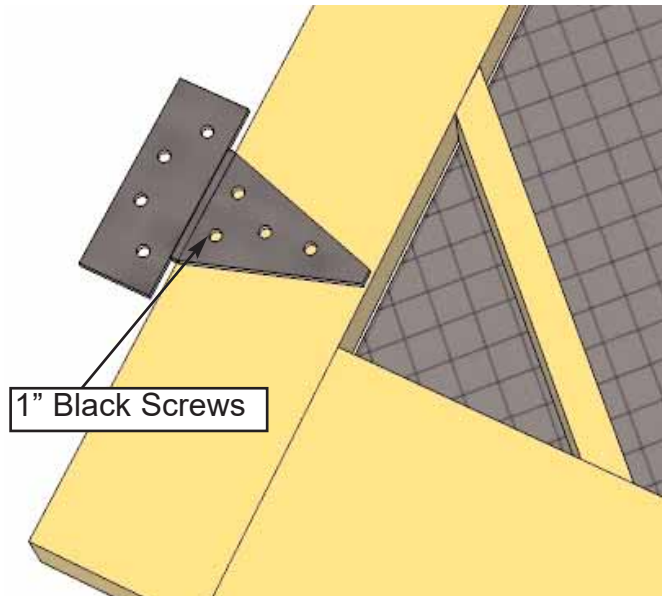
16. Locate Narrow Wall Screen(s) and attach to framing with Screen Clips and Screen Clip Hardware. Pilot hole screws first with 1/8" drill



17. Over the Doorway, place Upper Doorway Screen on Upper Rail. Place 2 - "L" Moulding (top and bottom) and secure with 6 - 3" screws.

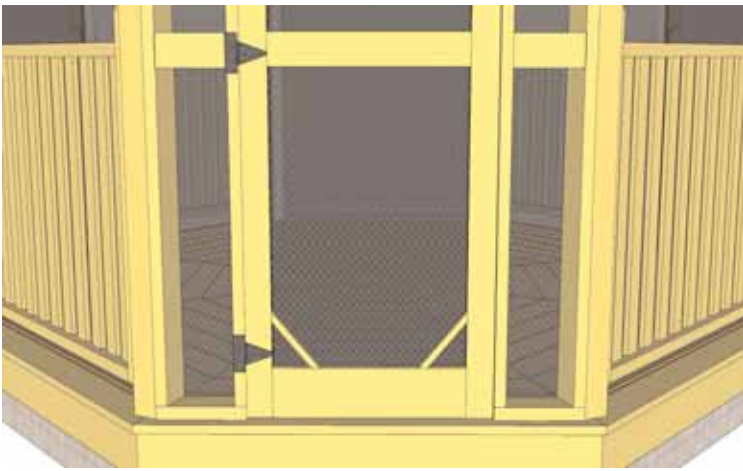


18. Complete remaining Vertical "T" Moulding attachments.

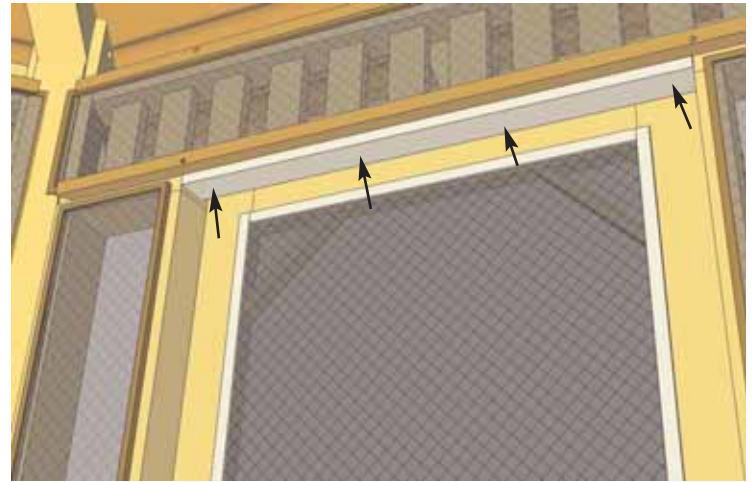
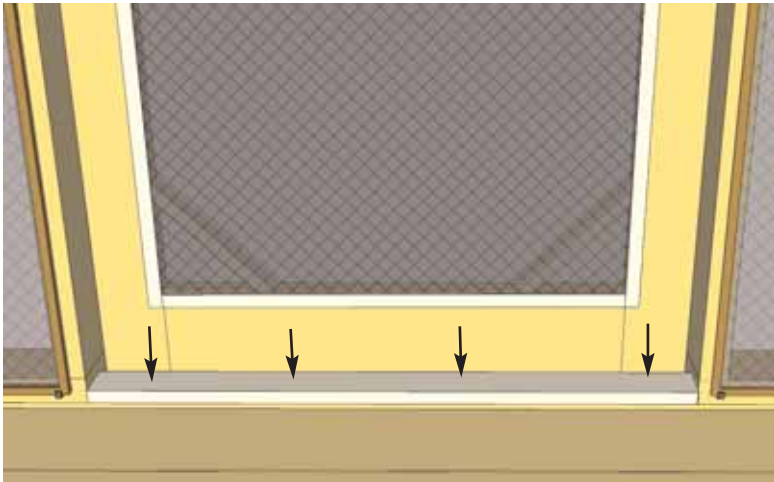


19. Locate 3 Black Door Hinges and Black Screws. Attach Hinges to Screen Door evenly. Be sure to drill pilot holes to avoid splitting of Screen Door. With Hinges attached, carefully lift door into place.

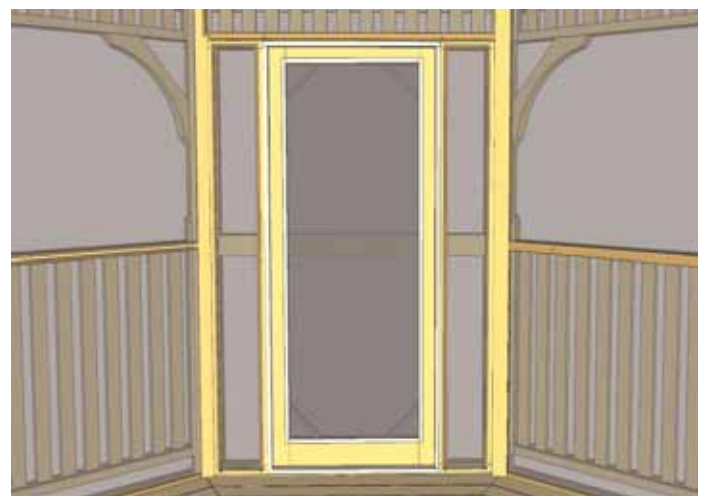
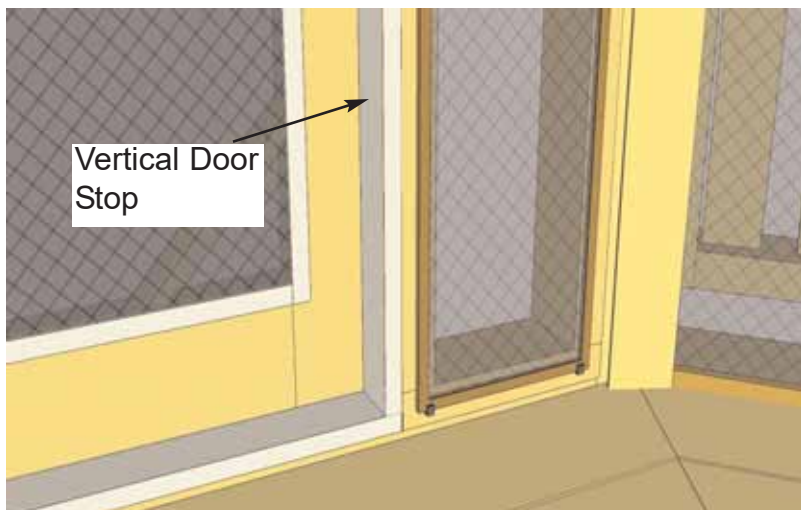




20. At the bottom, shim Screen Door so it is evenly spaced around the door. When correctly aligned, secure Hinges to Narrow Wall framing with Black 2" screws. Be sure to Pilot Hole all holes first.



21. From the inside, attach Top and Bottom Screen Door Thresholds with 4 - 1 1/4" screws per piece.

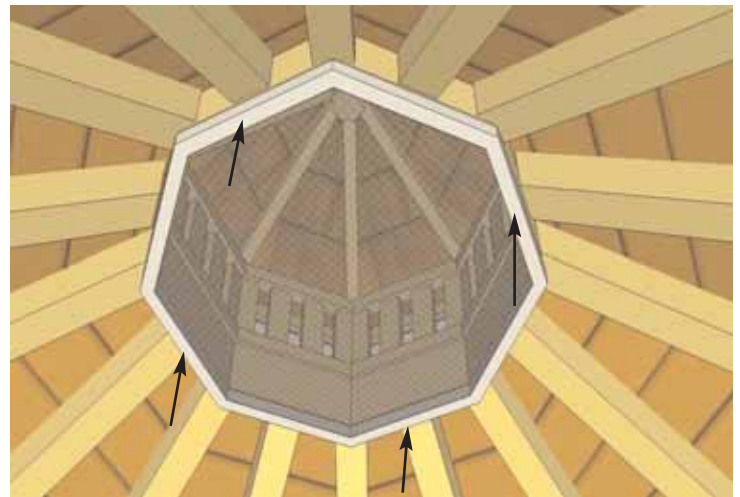
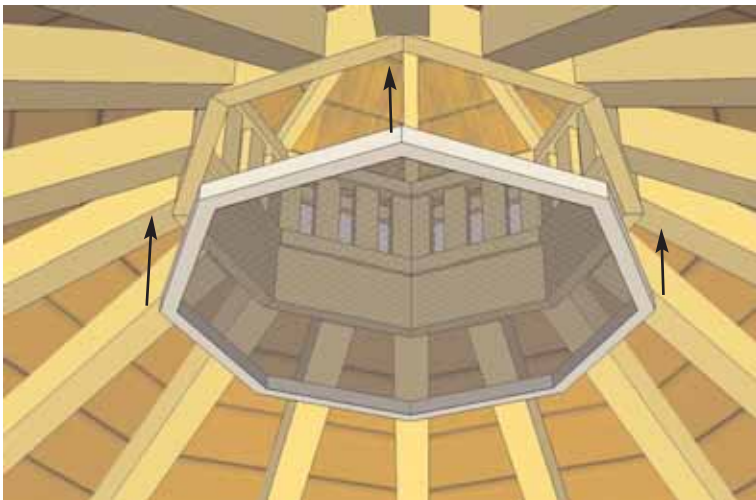


22. Attach both Vertical Door Stops between Top and Bottom Door Thresholds. Use 4 - 1 1/4" screws to secure per piece.

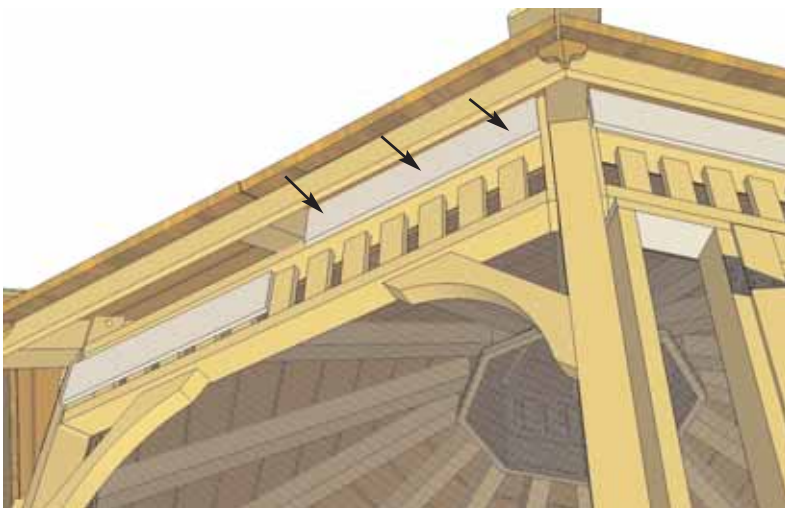


23. From the outside, attach Screen Door Pull Handle and Barrel Bolt. Use Black Hardware included in each kit.

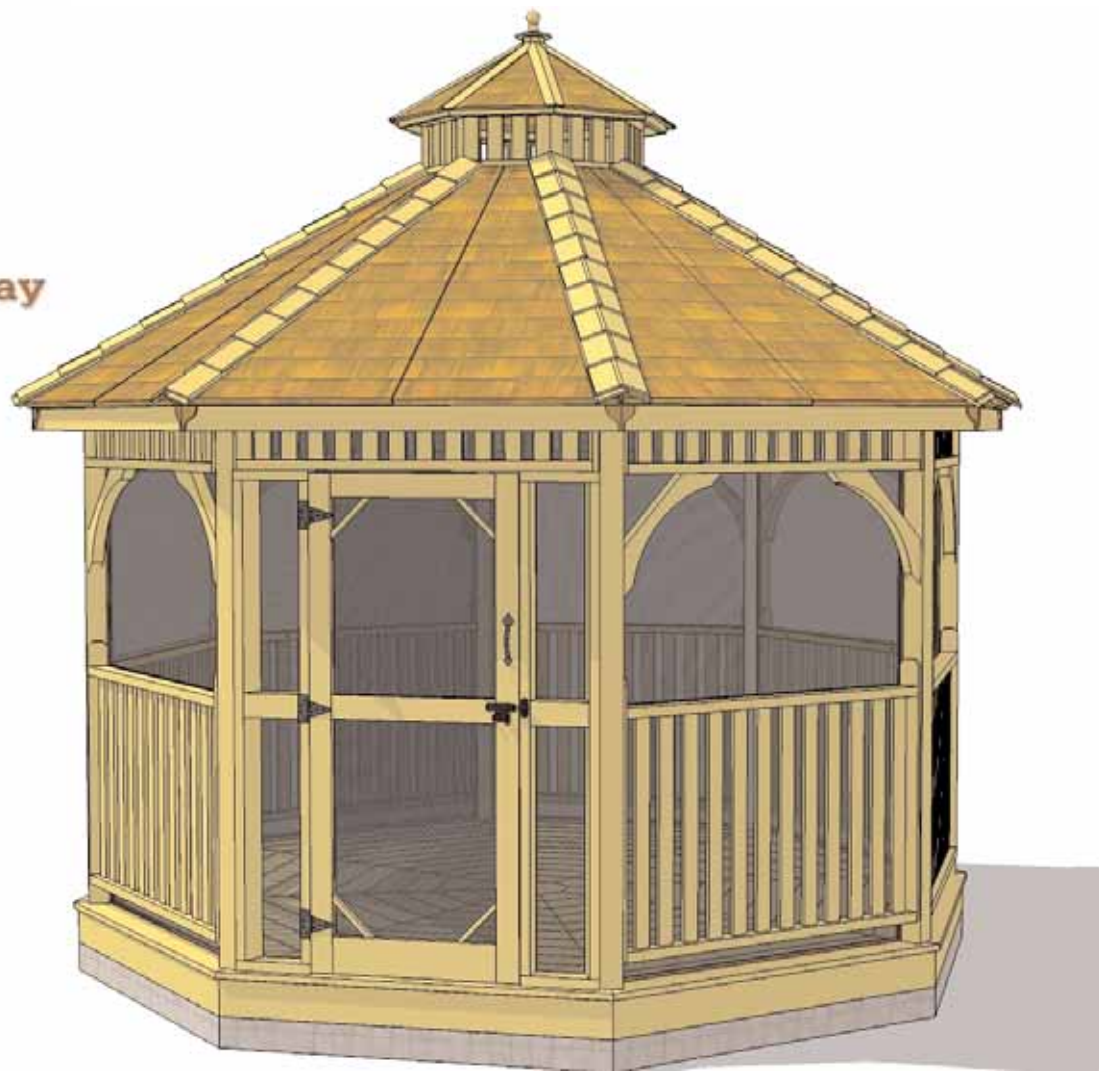
Important - Drill shallow pilot holes with 1/8" drill bit prior to securing with screws to prevent wood splitting.



24. Locate the Octagon Cupola Screen Cap. From the inside, place on Skybox framing evenly and secure with 4 - 3" screws. Do not over-tighten screws. Cupola Screen Cap will need to be cleaned out as required. **Tip:** Screen Cupola Side Rails to prevent birds and insects from collecting in Cap. Use remaining pieces of Landscaping Fabric collected in **Step 5**.



25. To complete the Screen Kit, locate Soffit material. The Soffit may have to be trimmed on one side to fit tightly against Mid Rafter. Attach each Soffit with 3 - 1 1/2" finishing nails.



We hope your experience assembling the Bayside Gazebo Screen Kit has been both positive and rewarding.

We value your feedback and would like to hear back from you on how well we are doing in the following areas:

1. **Customer Service**
2. **On Time Shipping**
3. **Motor Freight Delivery**
4. **Quality of Materials**
5. **Assembly Manual**
6. **Overall Satisfaction.**

Please call, write or email us at:



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